

LINDSEY PARISH COUNCIL

The Councillors of Lindsey Parish Council are summoned to the Annual Council Meeting to be held at Lindsey Village Hall, Church Road, Lindsey on Wednesday 20th May 2026 to commence at approximately 8.00pm (after the Annual Parish Meeting)

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

AGENDA

1. Election of Chair of the Council and signing of the Declaration of Acceptance of Office for the position.
2. Chair's Welcome
3. Apologies for absence:
 - i. to receive apologies for absence
 - ii. to consent/non-consent to accept apologies for absence received.
 - iii. Council to note the factsheet produced on Apologies for absence and disqualification
4. Declaration of members' interest:
 - i. to receive declarations of registrable interests, other and non- registrable interests as detailed in Appendix B of the LGA Model Code of Conduct [Model Code of Conduct 2020](#)
 - ii. to receive notification of gifts or hospitality exceeding £50
 - iii. to consider requests for dispensations
5. Minutes of meetings: to approve the minutes of the following Council Meetings and to grant authority to the Chair to sign the minutes in accordance with legislation:
 - i. Minutes of the council meeting of 11th March 2026
 - ii. Minutes of the extra ordinary council meeting of 2nd April 2026
6. Public Forum: (*maximum 25 minutes*)
 - To receive comments from the public on the agenda as published
7. Parish Matters: to receive updates on items raised at previous meetings:
 - i. Climate Awareness / climate emergency – to receive an update / information on climate related issues coming forth.
 - ii. To receive a progress report on matters relating to:
 - Traffic calming and appropriate signage on the A1141 in the vicinity of Canada Cottages and Hollow Trees Farm Shop
 - Traffic calming on C720 between Church Road to Lindsey Tye.
 - To consider the submission of a request for the installation of dog bins in the village
8. Statutory Business:
 - i. Financial Regulations 2025 – to review and approve the adoption of the revised financial regulations (paper entitled Financial Regulations 2025)
 - ii. Standing Orders 2025 – to review and approve the adoption of the revised standing orders (paper entitled Standing Orders 2025)
 - iii. To agree to the annual subscriptions for the year ending 31st March 2026: County Association membership fee; data protection fee; Microsoft 365 Office; anti-virus protection fee.
9. Planning Matters:
 - i. To consider the following planning applications: to view details of the applications please use this link: [Babergh Planning Application Search](#)

- None at time of serving.
- ii. To note the following planning applications determined by the local planning authority:
 - DC/26/00931 – Listed Building Consent - Proposal & Location of Development: Application for Listed Building Consent - Conversion of timber framed barn into 1 no. 3 bedroom dwelling house; Insertion of windows and doors; provision of traditional timber stairs and access balcony. Barn on land to the east of Rose Green Road.
 - DC/26/00930 – Planning Permission - Proposal & Location of Development: Full Planning Application - Conversion of timber framed barn into 1 no. 3 bedroom dwelling house; Insertion of windows and doors; provision of traditional timber stairs and access balcony. Barn on land to the east of Rose Green Road.
10. Correspondence: to consider the following matters:
 - i. SALC – Nationally Significant Infrastructure Projects Bulletin – to note correspondence on this matter
 - ii. BMSDC – Town and Parish Updates – to note all monthly updates are emailed to Councillors for their perusal.
 - iii. SALC – to note all weekly news bulletins are emailed to Councillors for their perusal. Councillors to contact the Clerk if there are any items of interest / training courses they wish to attend.
 11. Financial Report: (*see associated papers – [on the meetings page of the website](#)*)
 - i. To consider schedule of receipts received and payments made since the last meeting – *Paper A*
 - ii. To consider and approve verified items awaiting authorization as per the schedule submitted – *Paper B*
 - iii. To consider the Council's financial position to date – *Paper C*
 - iv. To consider the actual versus budget for the period ending 14th May 2026 – *Paper D*
 - v. Council to note receipt from the District Council of the first tranche of precept for the year 2025-2026 for Lindsey in the sum of £3,257.00
 12. Clerk's Report: to consider the following as part of the year-end processes for the year ending 31st March 2026
 - i. To receive and approve the Annual Internal Audit Report for the Year ending 31st March 2026 – *Paper E*
 - ii. To consider and decide the actions to be taken following the recommendations arising from the Internal Audit Report
 - iii. To receive and approve the Payments & Receipts Account for the year ending 31st March 2026 – *Paper F & Supporting Statements to the Accounts*
 - iv. To note the Bank Reconciliation for the year ending 31st March 2026 – *Paper G*
 - v. To consider and approve the Annual Governance Statement for 2025-26 as per Section 1 of the Annual Governance and Accountability Guide (AGAR) – *contained within paper called AGAR*
 - vi. To consider and approve the Accounting Statements for 2025-26 as per Section 2 of the AGAR – *contained within paper called AGAR*
 - vii. To consider and approve the recommendation that having fulfilled the criteria required, Council considers itself exempt from a Limited Assurance Review – *contained within paper called AGAR*
 - viii. Should Agenda Item 12vii) be so approved, that delegated authority be given to the Chair to sign the Certificate of Exemption exempting the Council from a Limited Assurance Review for the year 2025-26 – *contained within paper called AGAR*
 - ix. To receive the dates from the RFO of the period for the exercise of public rights and the publication requirements of the Annual Governance and Accountability Guide for the year ending 31st March 2026 – *Paper H*
 13. Parish Councillors' Reports: to receive reports on village issues from councillors present.
 14. Date of next meeting:
 - i. To note the next meeting is scheduled to take place on 15th July commencing at 7.30pm.
 - ii. To reconfirm the meetings for the year commencing 1st April 2026 to 31st March 2027: 23rd September; 25th November; 20th January (2027) & 10th March (2027).
 15. Close of Meeting

VS Waples

Proper Officer to the Council
12.05.2026