

# LINDSEY PARISH COUNCIL

**The Councillors of Lindsey Parish Council are summoned to a Council Meeting to be held at Lindsey Village Hall, Church Road, Lindsey on Wednesday 9<sup>th</sup> March 2022 commencing at 7.30pm**

**The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Members of the public not wishing to attend in person may submit written representations on issues they wished to be considered at the meeting.**

## AGENDA

1. Apologies for absence:
  - i. to receive apologies for absence
  - ii. to consent/non-consent to accept apologies for absence received.
2. Declaration of members' interest:
  - i. to receive disclosures of pecuniary and local non-pecuniary interests on matters to be considered on the agenda
  - ii. to consider requests for dispensations
3. Minutes of meetings: to approve the minutes of the following Parish Council Meetings and approve delegate authority to the Chair to sign the minutes:
  - i. 19<sup>th</sup> January 2022 as a true and accurate record.
4. Public Forum: (*maximum 20 minutes*)
  - To note the report from the County Councillor
  - To note the report from the District Councillor
  - To receive comments from the public in attendance on the agenda as published
  - To receive comments from or questions from the public on matters relating to Lindsey:
    - From those present
    - As submitted by email / letter
5. Parish Matters: to receive updates on items raised at previous meetings
  - i. Climate Awareness / climate emergency – to consider the format for raising awareness of the issues relating to actions that can be undertaken at a local level
  - ii. Signage – Council to consider reviewing the signage within the parish and whether improvements should be funded from Council's CIL Reserves
  - iii. Queen's Platinum Jubilee – Council to consider the co-ordination of events scheduled for 2<sup>nd</sup> June
  - iv. Council to consider whether to install a Commemorative Unknown Tommy Statue
6. Statutory Business:
  - i. To carry out the annual review of the Council's Policies - *Paper - Review of Policies & Protocols 2022*
  - ii. To note that the Protocols and Meeting Notices have been updated on the Council's website - *Paper - Review of Policies & Protocols*
  - iii. To adopt the Council's Standing Orders and Financial Regulations following updates to the procurement thresholds effective January 2022 – *Paper - Review of Standing Orders and Financial Regulations*

- iv. To note the Council's Freedom of Information Act Publication Scheme for Lindsey has also been updated along with the FOI Policy and Procedures – See website: <https://lindsey.suffolk.cloud/parish-council/freedom-of-information-act/>
7. Correspondence: to consider and where appropriate formulate a response on the following matters:
  - i. SALC – The Good Councillor – Council to note the recently circulated Good Councillor Newsletter
  - ii. BMSDC – Spring Clean Suffolk 22
  - iii. To note all relevant correspondence received since the last meeting has been circulated via email
8. Financial Report:
  - i. To consider schedule of receipts received since the last meeting – *Paper A*
  - ii. To consider and approve the verified items awaiting authorization as per the schedule submitted – *Paper B*
  - iii. To consider the Council's financial position to date – *Paper C*
  - iv. To receive and consider the anticipated budget to actual for the year ending 31<sup>st</sup> March 2022 – *Paper D*
  - v. Council to note receipt from the District Council of the precept to be set for the year 2020-2023 for Lindsey - £4,949.00
9. To consider the following as part of the Council's Year-End Process:
  - i. To review the Council's Financial Risk Assessment for the year 2021-2022 – *Paper E*
  - ii. To review the Council's Risk Management Strategy for the year 2021-2022 – *Paper F*
  - iii. To review and agree the effectiveness of Internal Control for the year 2021-2022 – *Paper G*
  - iv. To review the effectiveness of Internal Audit for the year 2021-2022 – *Paper H*
  - v. To confirm the appointment of the Council's Internal Auditor for the year ending 31<sup>st</sup> March 2022 – *add Paper – Draft Audit Plan*
10. Clerk's Report: To receive an update on matters actioned under delegated powers: none required.
11. Planning Matters:
  - i. To consider the Council's response to the following planning applications:
    - DC/22/00782 - Planning Application- Change of use, conversion, alterations and linking extension of redundant storage building to form additional residential accommodation (following approval under B/16/01374) @ Barn At, Lindsey Lodge Barn, Kersey Road.
  - ii. To note the following planning applications determined by the local planning authority:
    - DC/21/06280 – Planning Permission - Erection of two storey front and rear extensions with single storey side extension and replace roof (following demolition of conservatory) @ Tyecroft, The Tye.
    - DC/21/06461 – Listed Building Consent - Construction of plinth wall encapsulating insulation (following demolition of existing plinth wall)@ Barn On Land To The East Of, Rose Green Road
    - DC/21/06357 - Discharge of Conditions Application for DC/19/01412- Condition 4 (Material Sample) @ Thatched Barn, Rose Green Farm
    - DC/21/06445 - Discharge of Conditions Application for DC/19/01413- Condition 4 (Material Sample) @ Thatched Barn, Rose Farm
12. Parish Councillors' Reports: to receive reports on village issues from Councillors present.
13. Date of next meeting:
  - i. Annual Parish Meeting: 11<sup>th</sup> May 2022 commencing at 7.00pm in Lindsey Village Hall
  - ii. Annual Council Meeting 11<sup>th</sup> May 2022 following the Annual Parish Meeting.
  - iii. Reminder of Date of Meetings for 2022: 13<sup>th</sup> July; 14<sup>th</sup> September and 9<sup>th</sup> November.
14. Close of Meeting

*V S Waples*

Proper Officer to the Council

