

LINDSEY PARISH COUNCIL

The Councillors of Lindsey Parish Council are summoned to the Annual Council Meeting to be held on Wednesday 15th May 2019 commencing at 7.45pm in the Village Hall, Church Road, Lindsey.

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Clerk who will instruct that they are not included in the filming.

AGENDA

1. To receive the signed Declaration of Acceptance of Office from Councillors elected to the Council following the election on 2nd May 2019
2. Election of Chair
3. Apologies for absence:
 - i. to receive apologies for absence
 - ii. to consent/non-consent to accept apologies for absence received.
4. Declaration of members' interest:
 - i. to receive disclosures of pecuniary and local non-pecuniary interests on matters to be considered on the agenda
 - ii. to consider requests for dispensations
 - iii. Councillors to note that they must complete and submit a Register of Interests within 28 days of taking office.
5. Minutes of meetings: to sign the minutes of the Parish Council Meeting of 13th March 2019 and 11th April 2019 as true and accurate records.
6. To note that Council has 2 vacancies following the election which can be filled by co-option and such an action should take place within 35 working days of 2nd May 2019.
7. Parish Matters: to receive updates on items raised at previous meetings
 - i. Kersey crossroad
8. Public Forum: to receive comments from the public on
 - the agenda as published
 - any other issues concerning the village
9. Correspondence: to receive and consider correspondence as itemised:
 - i. To consider any correspondence that may be forthcoming
10. Clerk's Report:
 - i. To receive and approve the Annual Internal Audit Report – *Paper A*
 - ii. To receive and approve the Payments & Receipts Account for the year ending 31st March 2019 – *Paper B*
 - iii. To note the Bank Reconciliation for the year ending 31st March 2019 – *Paper C*
 - iv. To consider and approve the Annual Governance Statement for 2018/2019 as per Section 1 of the Annual Governance and Accountability Guide (AGAR) – *Paper D*

- v. To consider and approve the Accounting Statements for 2018/2019 as per Section 2 of the AGAR – *Paper E*
 - vi. To consider and approve the Certificate of Exemption from a Limited Assurance Review for the year 2018/2019 - *Paper F*
 - vii. To consider schedule of receipts received since the last meeting – *Paper G*
 - viii. To consider and approve the verified items awaiting authorization as per the schedule submitted – *Paper G*
 - ix. To consider the Council's financial position to date – *Paper H*
 - x. To consider the costs involved in the moving of the Village Sign to the grassed triangle opposite the Village Hall
 - xi. To approve the costs for hedge and grassing cutting in Lindsey in accordance with the amount identified in the budget for 2019 - 2020.
 - xii. To consider any items that may be forthcoming
11. Planning Applications: (note planning applications not circulated prior to meeting).
- i. To consider the following planning applications: none received
<https://planning.baberghmidsuffolk.gov.uk/online-applications/>
 - ii. To note the following planning applications determined by BDC: none received
12. Parish Councillors' Reports: to receive reports on village issues from Councillors present
13. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed:
- i. Employment matters relating to staff – to consider and approve the increase to the Clerk's payscale for 2019–2020 (effective 01.04.18) as per the National Joint Council for Local Government Services agreement on pay for local government employees – *Confidential Paper submitted*

Members of the Public are welcome to attend the meeting and raise any issues or concerns under the Public Forum.

V S Waples

Proper Officer to the Council
09.05.2019