

LINDSEY PARISH COUNCIL

CLERK TO THE COUNCIL

A Parish Council Meeting was held on Wednesday 12th July 2017 and commenced at 7.30pm in the village hall. The Chairman, Mr. Arthey welcomed the following Parish Cllrs. to the meeting – R Corcoran, M Hainsworth and Mrs R Howe to the meeting. Also present were District Cllr. B. Hurren (in part) and Mrs V Waples (Clerk).

A statement was read out indicating that, in accordance with the changes in legislation, the public and councillors were permitted to film, record, photograph or use social media in order to report on the proceedings of the meeting. *A full transcript of the statement is available from the Clerk upon request.*

1. APOLOGIES OF ABSENCE
 - i. Apologies of absence were received from Cllrs. Mrs. Moore, Sturgeon and Waldron for personal reasons.
 - ii. Council consented to accept these apologies. Apologies for absence were also noted from County Cllr. Finch.
2. DECLARATIONS OF INTEREST:
 - i. There were no declarations of interest for the agenda under discussion. There were also no declarations of gifts of hospitality received exceeding £25.
 - ii. There were no requests for dispensations for the agenda under discussion.
3. MINUTES OF PREVIOUS MEETINGS:
Minutes of the Annual Parish Council Meeting of 10th May 2017 were approved by all present and signed as true and accurate records, aif.
4. TO RECEIVE AND CONSIDER REPORTS ON MATTERS RAISED AT PREVIOUS MEETINGS:
There were no matters to be considered.
5. TO CONSIDER THE FOLLOWING MATTERS AS RAISED WITHIN THE PUBLIC FORUM:
 - i. County Cllr. James Finch having previously given his apologies, a written report was submitted to the Parish Council and its contents noted. The full report as submitted is reproduced at Appendix A – page 542
 - ii. District Cllr. Bryn Hurren was invited to submit his report and mentioned the following:
 - Endeavour House – the move to Endeavour House for both Mid Suffolk and Babergh was anticipated early September
 - Boundary Review – the District Councillors had had training on this matter and it was noted that the aim of the review was to even up the size of the wards so that all were between 2000 – 2550.
 - Call for Sites – Babergh - 2 sites had been put forward for Lindsey and would be subject to the consultation on the new Joint Local Plan. Discussion followed on the Built-Up Area Boundary (BUAB) and how it was applied. Confirmation was given that the BUAB was a statement of fact and would cover where the building actually was.
 - Joint Local Plan consultation – the Parish Council was urged to look at local need and development and to respond to such within the Local Plan consultations. Whilst small scale development should be encouraged, whole scale development which was inappropriate would not and should not be supported. Nor should speculative applications.
 - Falcons Hall – he confirmed that he had received a very nice letter from the owners thanking him for his support on this matter

Signed.....

13th September 2017

- Eco House, Lodge Farm – really pleased to have supported this application which had been approved by the Development Control Meeting against Officer Recommendation. He was shocked at the way that this application had been allowed to drag on and the length of time it took.

The approval at committee level was with conditions which still needed to be drawn up: landscaping plans still needed to be submitted and needed to include the newly erected black barn.

The Chairman also confirmed that he had attended the Development Control Meeting as the Parish Council representative and had spoken in support of the application and that the Professional Lead for Growth & Sustainable Planning had accused him of having a Planning Officer write his submitted piece! The Chairman read out the submitted piece in support and it was agreed by all that it was a true account of the Parish Council's support and should be kept within the Council's records.

- Local girl tragically killed in Hadleigh – he mentioned that Boxford were thinking of a memorial.
 - Water leak mended outside of Rose Green
 - Pothole on border of Lindsey/Groton – needs to be reported again – could the Clerk chase this up again?
- iii. Sudbury SNT – the latest newsletter was noted as being available to download via the link on the Parish Council's website to Sudbury SNT. The meeting also noted the report of the theft of the Rural Coffee Caravan but thanks to help and support from members of the public the service was determined to be back on the road the following week.
- iv. There were no members of the public present.

6. CORRESPONDENCE: general correspondence was brought to the Council's attention and in particular:

- To note Thank You Letter received from Headway Suffolk for Donation under LGA1972 s137 – Council noted that this had been received.
- Electoral Review of Babergh - Warding Arrangements - to consider and respond to the consultation on the electoral review of Babergh District Council (BDC) – Council noted that it was anticipating that BDC would be “minded to accept” the recommendation of reducing the number of District Cllrs. from 43 to 31 at its meeting in early August. It was noted that some Parish Councils were responding to the Consultation based on affiliations / bands with other parishes. It was agreed by those present that the boundary review would have no impact on the delivery of services and no impact on accessing health and church provisions and as such it had no preference. It was also noted that one of the proposals suggested the following Ward: Bildeston, Brent Eleigh, Chelsworth, Kettlebaston, Lindsey, Milden, Monks Eleigh, Semer and would result in an electorate of around 2330. It was agreed that this would be more in line with the Church's Electoral Roll for this area.
- BDC - Planning and related applications - electronic communication with Parish Councils – Council noted the contents of the email.
- BDC - Planning and changes to pre-application advice – Council noted the contents of the letter.
- SALC - Precept Data 2017-2018 – Council noted the contents of the circular.
- SALC - Information on mobile phone coverage in Suffolk – Council noted the contents of the circular and that some areas are covered by 4G already although this had not extended to Lindsey as of yet.
- SALC/NALC - Reform of Data Protection Legislation & introduction of the General Data Protection Legislation – whilst it was agreed that further information needed to come back to the Council once available, it was noted that the new laws indicated that the Council needed a Data Protection Officer which would probably be a role delegated to the Proper Officer.

Signed.....

13th September 2017

- viii. Newsletter - Better Broadband for coming forth – Council noted that the newsletter claimed that 95% coverage was expected by 2019.

7. FINANCIAL REPORT

- i. To consider and receive the schedule of Receipts - it was confirmed that no income had been received since the last meeting.
- ii. To consider and approve the verified items awaiting authorisation - a copy of the Schedule of Verified Invoices awaiting payment was circulated to all members and discussed. It was recommended that the schedule be approved, aif. A copy of the details for these payments can be seen at Appendix B on minute page 543.
- iii. To consider the Council's financial position to date - the financial position of the Parish Council as at 12th July 2017 was presented to the Parish Council. Council's funds stood at £446.44. A copy of the financial position can be seen on minute page 543. On accordance with Council's Standing Orders, Council also considered the budget to actual expenditure and income report for the period ending 30th June 2017.
- iv. To note that the Clerk had submitted an application to the Transparency Fund – Council noted that the Clerk had submitted an application to the Transparency Fund as administered by NALC to cover staff hours and hosting of website along with a claim for a laptop along with associated software.
- v. There were no other matters coming forth for the Council to consider.

8. PLANNING APPLICATION:

- i. Council noted the following planning determinations:
 - Planning Permission & Listed Building Consent for the erection of a front porch @ Falcon Hall, The Tye.
 Council also noted that it had received a letter from the applicants thanking the Parish Council for its support in this matter.

9. PARISH COUNCILLOR'S REPORTS

- i. WW1 Beacons of Light Commemoration 11 November 2018 – Cllr. Corcoran submitted his report in which he outlined a number of options for the Parish Council to consider. It was agreed that the Parish Council's preferred option was to source a simple basket on a pole at a cost of between £700 and £800 and that Barking Forge, based on recommendations from another Parish Council, be asked to quote for such a basket. It was further agreed that the Parish Council would arrange for the erection of the pole and the manner as to how the basket would fit into a sleeve on the pole. Discussions followed as to where the pole be sited with the Parish Council "minded to agree" that the preferred site was on land opposite the Rose Inn. It was agreed that the Clerk would initiate a conversation with County Cllr. James Finch for a call against his Locality Budget as part funding with the balance being put on the precept. The following actions were agreed by the Council: Cllr. Corcoran would put an article into the next newsletter detailing the course of action being proposed by the Council and ask for comments/suggestions; Cllr. Corcoran would register the Parish Council's involvement as required; Clerk would liaise with the County Cllr. and the matter would be formally discussed at the next Parish Council meeting.

There being no other business the Chairman declared the meeting closed at 8.45pm.

DATE OF NEXT MEETING

Parish Meeting on Wednesday 13th September 2017 commencing at 7.30pm in the Village Hall, Church Road, Lindsey.

Signed.....

13th September 2017

It was noted that due to time constraints there may be a need for a further meeting to be called to discuss a number of planning applications coming forward.

Appendix A – County Cllr. James Finch Report

The Ipswich Park & Ride Launch 2017

The new Park & Ride commercial service run by First Eastern Counties launch took place on Monday 3 July. The new service will run every 15 minutes from 7am to 7pm, Monday to Saturday. First's proposal has enabled SCC to achieve its proposed saving of £0.5m each year. It is important that we take every opportunity to promote First's Park & Ride service and use it ourselves.

Highways Transformation

A new Highways Senior Leadership Team was established with effect from 6 March 2017, with appointments made to all Head of Service roles under Phase 1 of the organisational change process. Heads of Service have assisted in the finalisation of the new organisational structure for Suffolk Highways, the finalisation of appointments will be made during week commencing 3 July 2017.

The following outlines our current status with carriageway maintenance treatments:

Area of Surface Dressing & Machine Surfacing (including Micro Asphalt) 2017

Treatment	Carriageway area completed at 21/06/17 (m2)	Remaining area scheduled for completion by 31/08/17 (m2)	Total (m2)	Approximate total length treated (km)
Surface Dressing	1,528,501	471,499	2,000,000	308
Machine Surfacing	203,171	43,603	246,774	38
Total carriageway length in Suffolk (km)		6,588		
Total carriageway treated 2017/18 (%)		5.25%		

Roadworks.org initiative

You can now find current and planned roadworks or road and street closures and how this affects you and information about road improvements projects in Suffolk. Roadworks.org is the most comprehensive source of up-to-date information about roadworks, road closures and diversions, traffic incidents and other disruptions affecting the UK road network. The interactive map can be found at www.suffolk.roadworks.org

2017 Tour of Britain

Stage 6 of the 2017 Tour of Britain will take place in Suffolk on Friday 8 September. The stage is 183km long and will start in Newmarket and finish in Aldeburgh. The last time the Tour was here (2015) it generated an economic impact for Suffolk of £2.2million, even though only half the stage
Signed.....

13th September 2017

was in the county – the whole stage, which was shared with Norfolk, generated £4.5million. The event also provides the opportunity to engage communities along the route to use the event to showcase their locality to a national and international audience, bring communities together and inspire people to be more active.

Raising the Bar Awards 2017

The Raising the Bar Awards Ceremony at Trinity Park on 26 June 2017 celebrated and recognised those going the extra mile - Suffolk children, young people, schools, staff, Governors, volunteers and businesses. More information about the Raising the Bar Awards and its winners is available at www.rtbawards.com.

First Suffolk Research School Announced

Samuel Ward Academy has been designated as Suffolk's first Research School, funded through the strategic partnership of the Education Endowment Foundation (EEF) and Raising the Bar. The Research School will be part of a prestigious national network, coordinated through the EEF and the Institute for Effective Education (IEE), and will be the first one in the Eastern Region. Suffolk's Research School will be a key strategic development to bring educational best practice to Suffolk and develop our own evidence based programmes. It will be building on the important work of the School to School Support Partnership of sharing best practice. Samuel Ward Academy's Research School will be launched in September 2017. For further information, please contact: Maria Hough, Email: maria.hough@suffolk.gov.uk Tel: 01473 263952.

Appendix B – Financial Report

Items received since the last meeting

Income	Description	Nett	VAT	Gross	Ref	Power
				NONE		

Items to be Authorized for Payment

Expenditure	Description	Nett	VAT	Gross	Ref	Power
12.05.17	V Waples - Clerk's Salary & Expenses	240.68	0.00	240.68	409	LGA 1972 s111 & 112
	HMRC – PAYE due	59.00	0.00	59.00	410	Income & Corp Taxes
	ICO – Renewal of Registration	35.00	0.00	35.00	411	Data Protection Act

Financial Report

	Date	£
Opening Balance	10 th May 2017	781.12
Add Income Received	May – July 2017	0.00
Less Expenditure Incurred	May – July n2017	0.00
Less Expenditure from verified list	12 th July 2017	446.44
Closing Balance	12 th July 2017	446.44

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13th September 2017

Bank Reconciliation

Community Account	Statement 1 – 30.06.17	781.12
Less unlogged cheques	At 12 th July 2017	334.68
Plus unaccredited income	At 12 th July 2017	0.00
Reconciled Total		446.44

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13th September 2017