

LINDSEY PARISH COUNCIL

CLERK TO THE COUNCIL

A Parish Council Meeting was held on Wednesday 13th September 2017 and commenced at 7.30pm in the village hall. The Chairman, Mr. Arthey welcomed the following Parish Cllrs. to the meeting – M Hainsworth, Mrs R Howe, A Sturgeon and D Waldron to the meeting. Also present were District Cllr. B. Hurren (in part) and Mrs V Waples (Clerk).

A statement was read out indicating that, in accordance with the changes in legislation, the public and councillors were permitted to film, record, photograph or use social media in order to report on the proceedings of the meeting. *A full transcript of the statement is available from the Clerk upon request.*

1. APOLOGIES OF ABSENCE

- i. Apologies of absence were received from Cllrs. R Corcoran and Mrs. Moore for personal reasons.
- ii. Council consented to accept these apologies. Apologies for absence were also noted from County Cllr. Finch.

2. DECLARATIONS OF INTEREST:

- i. In accordance with the Suffolk Local Code of Conduct, Cllr. Arthey declared a Local Non Pecuniary Interest for Agenda Item 7 iii (Village Hall). There were no further declarations of interest for the agenda under discussion. There were also no declarations of gifts of hospitality received exceeding £25.
- ii. There were no requests for dispensations for the agenda under discussion.

3. MINUTES OF PREVIOUS MEETINGS:

Minutes of the Annual Parish Council Meeting of 12th July and additional meeting of 9th August 2017 were approved by all present and signed as true and accurate records, aif.

4. TO RECEIVE AND CONSIDER REPORTS ON MATTERS RAISED AT PREVIOUS MEETINGS:

- i. Broadband - it was noted that the Better Broadband for Suffolk website suggests that Lindsey will be up and running with access to better broadband during September 2017 - although this would be only for the 01787 exchange. It was also mentioned that some Vodafone Broadband subscribers were having fibre optic installed..

5. TO CONSIDER THE FOLLOWING MATTERS AS RAISED WITHIN THE PUBLIC FORUM:

- i. County Cllr. James Finch had submitted his apologies and due to ill health had been unable to submit a report.
- ii. District Cllr. Bryn Hurren was invited to submit his report and mentioned the following:
 - Move to Endeavour House had been delayed due to an issue over staffing contracts. It was anticipated that this would now take place early to mid October.
 - Boundary Review - suggestions had now been submitted and it was anticipated that the draft recommendations would be known in October with a further round of consultations to take place later in October - December. It was reported that some parishes had submitted strong cases and that there had been 2 proposals effecting Lindsey. The Council was encouraged to attend one of the public consultations on the draft proposals.
 - Ravens Hall - he agreed with the Parish Council recommendations.
 - Boxford - local plan issues - noted that 1 site near to the bypass had not been submitted for consideration within the local plan and yet 1 site that was considered unsuitable by the local community had been included within the Draft Local Plan document.
 - Boxford - mobile mast situated at Boxford had now been switched on and provided coverage for Vodafone and O2 customers.

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- Copella Fruit Juices had been sold to Konings and a application had been submitted for expansion. It was anticipated that traffic would be an issue.
- iii. Sudbury SNT – it was noted that there was now a link direct from the Council's website to Sudbury SNT which would contain the latest newsletter and other facts of note. The meeting noted that there would be a meeting on 20th September to meet the PCC and Inspector Danny Cooper. Posters would be placed on the Notice board and in the Red Rose.
 - iv. There were no members of the public present.
6. CORRESPONDENCE: general correspondence was brought to the Council's attention and in particular:
- i. Babergh & Mid Suffolk - Joint Local Plan Consultation - Monday 21st August to Friday 10th November 2017 including dates for drop-in sessions - the meeting noted that for the first time Lindsey had been given a Built Up Area Boundary (BUAB). A consequence of this could be that areas coming forth for development within the area would follow the NPPF guidelines of presumption in favour of sustainable growth. 2 sites had been suggested by landowners within Lindsey which abutted the BUAB. The Chairman advised the meeting that the BUAB was a statement of fact and showed where development had taken place in the main. It was acknowledged that a BUAB for Lindsey was a positive as it would provide a definition as to how sustainable planning will be defined moving forward. Discussion followed over the 2 sites that had been put forward; whether they were regarded as suitable for development; whether there was an area missing from the BUAB and whether a more suitable area should be considered. It was noted that where a development of less than 5 dwellings was proposed, local plan and NPPF policies would come into play but where larger sites were to be considered there was a need for them to be a formal allocation within the Local Plan. It was agreed that this matter should be considered further at an additional meeting which would allow members time to consider the documents submitted. The meeting was in agreement that a little incremental growth in the village was positive.
 - ii. Police Connect - Council noted that items of particular interest and connected to Lindsey and the surrounding area were circulated to Councillors on an as and when basis.
 - iii. SALC - the meeting noted that this year's Annual General Meeting would be on 7th November 2017.
7. FINANCIAL REPORT
- i. To consider and receive the schedule of Receipts - it was confirmed that no income had been received since the last meeting.
 - ii. To consider and approve the verified items awaiting authorisation - a copy of the Schedule of Verified Invoices awaiting payment was circulated to all members and discussed. It was recommended that the schedule be approved, aif. A copy of the details for these payments can be seen at Appendix B on minute page 550.
 - iii. To consider the Council's financial position to date - the financial position of the Parish Council as at 13th September 2017 was presented to the Parish Council. Council's funds stood at £xxxx. A copy of the financial position can be seen on minute page 549. In accordance with Council's Standing Orders, Council also considered the budget to actual expenditure and income report for the period ending 30th September 2017 and noted that the excess income over expenditure was due to the receipt of funds from the Transparency Fund which would be offset by the purchase of a dedicated laptop and software for the Council.
 - iv. To consider further the costs involved with the WW1 Beacons of Light Commemoration for 11th November 2018 and County Councillor Finch's response for a call on his locality budget - it was agreed that a formal quote was required prior to the Council formally approving the works. The Clerk informed the meeting that County Cllr. Finch had agreed to commit £500 from his Locality Budget to the project. Once the formal quotation had been received the Clerk would submit the paperwork to SCC to allow the funds to be allocated. It was also agreed that the Parish Council would seek donations to cover the balance with any shortfall being added to the Precept for 2018/19.
 - v. SALC / NALC - Reform of Data Protection Legislation & introduction of the General Data Protection Legislation - it was noted that the Clerk was to attend a training session on the work required to ensure compliance. Cllr. Hainsworth agreed to act as the Council's Data Protection Officer and that to ensure

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compliance with the new legislation there was a need to control how data was stored, received and sent.

- vi. To receive the Annual Return from the external auditors for the year ending 31st March 2017 - Council received the Annual Return from the External Auditors and noted that there were no matters that came to their attention requiring the issuing of a separate additional issues arising report. The return was presented to the Council now that the audit opinion had been given and it was agreed that the minutes should show the approval and acceptance of the audit, aif. The Clerk confirmed that she would now publish the annual return and notice of conclusion of the audit on the Parish Council's website with the latter being displayed on the notice-board.
- vii. There were no other matters coming forth for the Council to consider.

8. **PLANNING APPLICATION:**

- i. Council noted the following planning determinations:
 - Planning Permission for the erection of a single storey side extension @ Weavers, The Tye.
 - Planning Permission for the erection of a detached eco dwelling @ Lodge Farm, Kersey Road.
- ii. Council also noted that a further meeting would be required to consider a planning application that had been submitted since the agenda had been served. Council noted the deadline for comments as 2nd October 2017 and agreement was forthcoming for the date to be set as 27th September 2017.

9. **PARISH COUNCILLOR'S REPORTS**

- i. Cllr. Arthey made the meeting aware that the Village Hall Committee would be removing the hedgerow at the front of the Village Hall and replace it with fencing. There was an issue with the current notice-boards and the Village Sign. The Committee were considering leaving the Parish Council notice-board and locating it within the fencing and that the Village notice-board, which was in a poor state of repair, would be removed. It was reported that the base of the Village Sign was rotting and the sign was falling into the hedgerow. The Parish Council was asked to consider whether repairs should be undertaken to the sign and it should be relocated to a more suitable position such as the triangle outside of the Village Hall. The meeting agreed to discuss this matter further at its next meeting.
- ii. Crossroads at the junction of Kersey/Bildeston - the Clerk was asked to flag this area up again to Highways and to report that one of the signs was lying in the ground.

There being no other business the Chairman declared the meeting closed at 8.50pm.

DATE OF NEXT MEETING

Additional Parish Council Meeting on 27th September commencing at 7.00pm and scheduled Parish Council Meeting on Wednesday 8th November 2017 commencing at 7.30pm in the Village Hall, Church Road, Lindsey.

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Appendix A– Financial Report

Items received since the last meeting

Income	Description	Nett	VAT	Gross	Ref	Power
17.08.17	NALC - Transparency Fund	860.64		860.64	BACS	

Items to be Authorized for Payment

Expenditure	Description	Nett	VAT	Gross	Ref	Power
13.09.17	V Waples - Clerk's Salary & Expenses	279.42	0.00	279.42	412	LGA 1972 s111 & 112
	HMRC – PAYE due	111.40	0.00	111.40	413	Income & Corp Taxes
	St Peters Lindsey	200.00	0.00	200.00	414	LGA 1972 s214 (6)
	Lindsey Village Hall	200.00	0.00	200.00	415	LG Misc Prov Act 1976 s19

Financial Report

	Date	£
Opening Balance	12th July 2017	446.44
Add Income Received	August - September	860.64
Less Expenditure Incurred	August - September	0.00
Less Expenditure from verified list	13th September 2017	790.82
Closing Balance	13th September 2017	516.26

Bank Reconciliation

Community Account	Statement 94	781.12
Less unlogged cheques	At 13th September 2017	1125.50
Plus unaccredited income	At 13th September 2017	860.64
Reconciled Total		516.26

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