

LINDSEY PARISH COUNCIL

CLERK TO THE COUNCIL

A Parish Council Meeting was held on Wednesday 8th November 2017 and commenced at 7.30pm in the village hall. The Chairman, Mr. Arthey welcomed the following Parish Cllrs. to the meeting – R Corcoran, M Hainsworth, Mrs R Howe, Mrs F Moore, A Sturgeon and D Waldron to the meeting. Also present were District Cllr. B. Hurren (in part), 2 members of the public and Mrs V Waples (Clerk).

A statement was read out indicating that, in accordance with the changes in legislation, the public and councillors were permitted to film, record, photograph or use social media in order to report on the proceedings of the meeting. *A full transcript of the statement is available from the Clerk upon request.*

1. APOLOGIES OF ABSENCE

- i. There were no applicable apologies of absence.
- ii. Apologies for absence were also noted from County Cllr. Finch.

2. DECLARATIONS OF INTEREST:

- i. There were declarations of interest for the agenda under discussion. There were also no declarations of gifts of hospitality received exceeding £25.
- ii. There were no requests for dispensations for the agenda under discussion.

3. MINUTES OF PREVIOUS MEETINGS:

Minutes of the Parish Council Meeting of 13th September and additional meeting of 27th September 2017 were approved by all present and signed as true and accurate records, aif.

4. TO RECEIVE AND CONSIDER REPORTS ON MATTERS RAISED AT PREVIOUS MEETINGS & THOSE RAISED IN BETWEEN TO THE PARISH CLERK

- i. Relocation of Village Sign – the Chair confirmed that the Village Hall were looking to gain permission for the Village Sign to be relocated onto the triangle opposite the Village Hall to firstly enable the Village Hall to install fencing on its frontage and secondly to enable the sign to become a focal point in the village. It was noted that there would be a small cost incurred as the current base of the village sign needed renovation. The Parish Council agreed, in principal, for a price to be obtained to repair the post and for the sign to be relocated to the Village Hall end of the grassed triangle.
- ii. Ploughed up footpath – a member of the public had made the Clerk aware that the footpath North of Howe Wood running across a field from a north-south strip of wood east of College Farm towards Drakestone Farm and turning south-east to a small triangle of wood had been recently ploughed up and presumed drilled. He and others were reluctant to walk straight across an open expanse of field and had asked the Clerk to enquire whether the footpath was likely to be reinstated soon. The Chair, at this point in the meeting, declared an interest regarding the ploughed field in question and asked that the resident be informed that the footpath will be reinstated within 28 days of ploughing and if not, the field will be marked up to denote the location of the path.
- iii. Broadband - it was noted that the 01787-exchange box was not linked to the new green box as had previously been thought. It was confirmed that the box was broadband enabled and that access from the box to individual dwellings would still be via a cable. Cllr. Sturgeon mentioned that Kersey Road residents were exploring the possibility of privately funding broadband with options that would cover fibre to the box to copper to the box. It was noted that at present there was no date for coverage for the 01449-exchange.

5. TO CONSIDER THE FOLLOWING MATTERS AS RAISED WITHIN THE PUBLIC FORUM:

- i. Sudbury SNT – it was confirmed that there was now a link direct from the Council's website to Sudbury SNT which would contain the latest newsletter and other facts of note. The Clerk confirmed that all items received via the Police Connect Service affecting Lindsey and surrounding areas where circulated as and when received. Cllr. Mrs. Moore made the meeting aware of a report of a small fire

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that had occurred in the Church and that trying to report it to the Police as an incident of note on the 101 service had not been successful. It appeared to all that the 101-telephone line was not very effective at present.

- ii. District Cllr. Bryn Hurren was invited to submit his report and mentioned the following:
 - Move to Endeavour House had now taken place and it was evident that there was not many top staff left. 3 planning officers had also recently left. The main issues had been over costs.
 - Local Plan – please note the deadline of 10th November for comments to be submitted on the Joint Draft Local Plan Consultation.
 - Boundary Review – 2 proposals from Babergh had been submitted with the main one being rejected. The current proposal which was now out for consultation with comments required by 12th December kept the Boxford Ward intact with Kersey being added to it.
 - Merger with Mid Suffolk District Council – the proposal was for the dissolution of the existing two councils and the formal creation of one council. Babergh’s Scrutiny Committee had met and both Councillor Arthey (as a District Councillor) and he had argued that it should be called in and reconsidered by full Council.
 - Boxford – Goodlands Planning Application for Boxford had been turned down by 7-6 votes by Babergh Planning Committee on the grounds that it would have had an impact on the entrance into Boxford behind Swan Meadow.
 - When questioned he agreed to try and ascertain when Angel Court in Hadleigh would be developed for houses by Babergh District Council.
- iii. County Cllr. James Finch apologies due to ill health had been submitted on his behalf by his department. It was noted that his Portfolio for Highways had temporarily be reassigned to County Cllr. Jane Storey.
- iv. There were no comments from the members of the public present.

6. CORRESPONDENCE: general correspondence was brought to the Council's attention and in particular:
 - i. The Local Government Boundary Commission – revised proposals submitted – Council to review and consider the proposal to include Lindsey within the Ward of Boxford – the meeting was in agreement that it was happy to be in the Ward of Boxford and pleased to be grouped with Kersey once again. It was felt that this reflected the functional cluster and made a natural boundary for the parishes.
 - ii. Babergh & Mid Suffolk – Joint Local Plan Consultation – to note that the Council has submitted a response to this consultation as per the paper circulated via email by the Chairman and Cllr. Hainsworth – the meeting noted that the views which had been circulated via email and agreed by all had been submitted by the Clerk by the due date.
 - iii. Police Connect – to note items of particular interest are circulated to members on an as and when basis – Council agreed that this procedure and the link to the Sudbury SNT on the website was acceptable to all.
 - iv. Babergh & Mid Suffolk – Joint Press Release – Delivering a Vision for Prosperity in Stowmarket and Sudbury – the meeting noted the contents of the press release.
 - v. SALC – 2018/2019 Local Government Finance Settlement – Technical Consultation – SALC’s response – the meeting noted and supported SALC’s response to this consultation.
 - vi. SALC – Planning for the right homes in the right place – consultation proposals – SALC’s response – the meeting noted and supported SALC’s response to this consultation.
 - vii. SALC – Disqualification Criteria for Councillors and Mayors – SALC’s response - the meeting noted and supported SALC’s response to this consultation
 - viii. Council noted that a thank you letter for the donation from the Parish Council had been received from the Church Warden & Treasurer of Lindsey PCC.
 - ix. SALC – vacancies – Council noted the current vacancies at SALC – Chief Executive Officer and Finance Manager.
 - x. Anglian Water – Information submitted with reference to the scheduled Groton to Lindsey pipe replacement works - the meeting noted that whilst this work was being carried out road closures will be required due to the narrowness of the roads and the size of the machinery

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required for the work. Access would be maintained for residents and businesses and work was planned to start at the end of October 2016.

7. FINANCIAL REPORT

- i. To consider and receive the schedule of Receipts - it was confirmed that income in the sum of £1,360.00 as the second installment of the Precept for 2017/18 had been received since the last meeting.
- ii. To consider and approve the verified items awaiting authorisation - a copy of the Schedule of Verified Invoices awaiting payment was circulated to all members and discussed. It was recommended that the schedule be approved, aif. A copy of the details for these payments can be seen at Appendix A on minute page 557.
- iii. To consider the Council's financial position to date - the financial position of the Parish Council as at 8th November 2017 was presented to the Parish Council. Council's funds stood at £1,426.25. A copy of the financial position can be seen on minute page 557. In accordance with Council's Standing Orders, Council also considered the budget to actual expenditure and income report for the period ending 30th November 2017 and noted that actual expenditure against budgeted at this point of the year showed a nil deficit.
- iv. To consider further the costs involved with the WW1 Beacons of Light Commemoration for 11th November 2018 and County Councillor Finch's response for a call on his locality budget – the meeting was reminded that a formal quote was required prior to the Council formally approving the works which would cover the commissioning of a brazier on a pole which would burn logs, kindling and paper. This would then be located on the grass opposite the Red Rose for the 2018 event, and then would be re-located to the grounds of the Village Hall. The Clerk confirmed that County Cllr. Finch had agreed to commit £500 from his Locality Budget to the project but to finalize the paperwork the Clerk needed a formal quotation.
- v. SALC / NALC - Reform of Data Protection Legislation & introduction of the General Data Protection Legislation - it was noted that both the Clerk & Cllr. Hainsworth had attended the training session on this matter which had been run by a specialist Data Protection Company who had provided an overview of the provisions under the reform covering new rights, including rights of data subjects (individuals) to access their data, be forgotten and move their data to other place. It has previously been stated by SALC that the clerk could be the Data Protection Officer (DPO) and that Cllr. Hainsworth had previously agreed to act as the Council's DPO. However, local councils have been advised by SALC that in order to avoid a conflict of interest a DPO should not determine the purpose or manner of processing personal data. Provided that a parish council is satisfied that a clerk does not do this then they could act as the DPO, as of yet it had not been clarified sufficiently to rule out a Councillor carrying out this role. As such an external DPO could be appointed and that this was the option being put across by the Company carrying out the presentation. This could be done as part of a shared services scheme with other similar size parishes at an estimated cost of £500. Those attending impressed upon SALC Officers present that other options should also be explored which included sharing the role of the DPO with the district council or other principal local authority or even SALC itself. Cllr. Hainsworth maintained that the Parish Council could apply basic elements of the rules i.e. must not pass on information unwittingly; must be careful as to how information is passed on, to whom and for what reason and must be able to ensure that Data is held securely and how to react if a breach takes place.
- vi. Budget for 2018-2019 – once further details had been received from Babergh (tax base), the draft budget papers would be circulated for consideration in time for the January 2018 meeting.
- vii. There were no other matters coming forth for the Council to consider.

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8. PLANNING APPLICATION:

i. Council considered the following planning applications:

- DC/17/04868 – planning application for the erection of 1 NO dwelling incorporating existing outbuilding @ Ivydene, The Tye.

The Chairman closed the meeting to allow the applicant present to speak on the proposal and to explain the works to be carried out.

The Chairman opened the meeting to allow the Parish Council to consider the above application, It was discussed and agreed by all that, in-keeping with previous comments over incremental growth, the Parish Council would support this application. The meeting agreed that the proposed single dwelling in replacement of the modern garaging and outbuildings on the site was preferable and that given the proposed screening by hedging and trees there would be minimal visual impact from the road and as such the proposal would have little or no detrimental impact on the character and appearance of the area.

ii. Council noted the following planning determinations by Babergh District Council:

- Discharge of conditions for Planning Permission B/16/00955 – Condition 5 (Archaeological works) @ Lodge Farm, Kersey Road

9. PARISH COUNCILLOR'S REPORTS

i. Incremental growth – Cllr. Sturgeon asked the meeting to consider whether it should work out in more detail as to how the Parish Council plans to move forward with its approach for incremental growth. Whilst he acknowledged that, for personal reasons, he had added to the incremental growth for Lindsey over a number of years and that the Parish Council had supported similar growth from within the locality, he was concerned that the Parish Council had not considered this in sufficient detail. There was a concern that the density of population was now away from some of the amenities in the village. It was discussed and agreed by all that the Parish Council should review its position on incremental growth when the 2nd stage of consultation on the Draft Joint Local Plan was released.

ii. Building site next to Old Rectory – Cllr. Sturgeon asked if anyone could advise as to what was happening with the site. The Chairman made the meeting aware that he was unable to answer this question as he had a possible involvement.

iii. Removal of signs by Anglian Water – Cllr. Sturgeon made the meeting aware that he had submitted a complaint to Anglian Water due to the slow removal of their diversion signs which had impacted on his business considerably. It was agreed that the Clerk should follow this up on the Council's behalf.

iv. Remembrance Service 2017 – Cllr. Mrs Moore reminded all that this year the Remembrance Service would be a joint service with Bildeston held in the Market Square at Bildeston.

There being no other business the Chairman declared the meeting closed at 8.55pm.

DATE OF NEXT MEETING

Parish Council Meeting on Wednesday 17th January 2018 commencing at 7.30pm in the Village Hall, Church Road, Lindsey.

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Appendix A– Financial Report

Items received since the last meeting

Income	Description	Nett	VAT	Gross	Ref	Power
26.09.17	BDC – Precept 2 17/18	1360.00		1360.00	BACS	

Items to be Authorized for Payment

Expenditure	Description	Nett	VAT	Gross	Ref	Power
08.11.17	V Waples - Clerk's Salary & Expenses	260.97	0.00	260.97	416	LGA 1972 s111 & 112
	Business Services at CAS – Insurance	162.64	0.00	162.64	417	LGA 1972 s140
	SALC – Training	22.00	4.40	36.40	418	LGA 1972 s111

Financial Report

	Date	£
Opening Balance	13.09.2017	516.26
Add Income Received	October – November	1360.00
Less Expenditure Incurred	October – November	0.00
Less Expenditure from verified list	08.11.2017	450.01
Closing Balance	08.11.2017	1426.25

Bank Reconciliation

Community Account	Statement 1	2187.66
Less unlogged cheques	At 13.09.2017	761.41
Plus unaccredited income	At 13.09.2017	0.00
Reconciled Total		1426.25

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