

LINDSEY PARISH COUNCIL

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LINDSEY PARISH COUNCIL ACTION PLAN - 2016 -2017

Lindsey Parish Council constantly strives to work on behalf of parishioners on the issues that matter to the village. It is always keen to receive ideas and suggestions from parishioners on areas of interest or concern and where it is felt the Council may assist.

Lindsey Parish Council will produce an action plan which will follow the local council parish year April 1st through to March 31st. This plan will be drawn from the budget which is finalized in January of the preceding year.

The action plan will be reviewed on a quarterly basis which will allow for updates on matters identified, addition of actions identified during the quarter and signing off of any completed actions. The action plan will be formally reviewed in November at the commencement of the budget process for the following year which will allow for an update on matters previously identified and provide an opportunity to include

Action	How identified	Timescale	Budget	Update
Enhance amenity facilities/land within the Parish for maximum community use	Parish Council Meeting	Annual	£400	Grants given to Lindsey Village Hall and St Peter's Church for maintenance. Village Noticeboards and Village Sign renovated within last 3 years
To complete the Local Council Award Scheme - Foundation Level	Parish Council Meeting	Within current year	Within budget for Clerk's Salary	November 2016 - a number of policies are still outstanding and will be adopted in January 2017

Improve good governance of the Parish through the identification of efficiencies and modern methods of working	Elections; training; SALC & NALC membership	Ongoing		All Councillors to receive training and encouraged to attend courses and seminars.
Communication with Village Organizations	Annual Parish Meetings	Annual		Invite all groups to attend the meeting
Monitor litter and verge/hedge pruning	Parish Council Meetings	Ongoing	Within budget for Clerk's Salary	Clerk to report issues and to liaise with relevant authorities
To ensure representation of all parts of the village within the Neighbourhood Watch Scheme	Parish Council Meetings	Ongoing	N/A	Due to policing changes within Suffolk, ensure all residents are signed up to 'Police Direct' for updates
To contribute to the planning process for all matters that may relate or effect Lindsey	Parish Council Meetings and attendance at Development Committees where appropriate	Ongoing	N/A	Additional meetings might need to be called to cover planning issues - Council continues to respond to all planning consultations affecting Lindsey
To consider and respond to consultations on issues that may affect the Parish now or in the future	Parish Council Meetings Email correspondence Letters	Ongoing	N/A	Clerk to circulate information to allow Council to make an informed decision
To ensure representation at District, County and County meetings where appropriate	Invitations to attend Parish Council Meetings extended to District and County Councils	Ongoing	N/A	Clerk and Councillors to be invited to attend such meetings
To maintain a strategic overview of traffic matters within and around Lindsey; to improve drainage issues at strategic points in the village and improvements to road surfacing and to investigate improvements to the upkeep of roadside verges	Parish Council Meetings	Ongoing	N/A	September 2016 - update given on the safety issue raised at the junction of Kersey and Bildeston to Hadleigh Road

To enhance the Council's website	New website due to new hosting provision	Ongoing	£323	November 2016 - website transferred to new host - ongoing work
Provision of Faster broadband	Annual Parish Meeting and Parish Council Meetings	Ongoing	N/A	Facilitation of meeting to provide a forum for residents to explore the provision of faster broadband from sources other than those offered by SCC
To consider measures within Community Emergency Planning that might be suitable for the parish	Correspondence received from the Emergency Planning Team at the District - Parish Council Meeting	Ongoing	N/A	Councillor tasked in 2016 to ascertain the level and need for a village the size of Lindsey
To welcome new residents to the village	Parish Council Meeting	Ongoing	N/A	To resurrect the Village Welcome Letter and to include it within the Parish Newsletter where appropriate